



मलंगवा नगरपालिका नगर कार्यापालिकाको कार्यालय

मलंगवा, सर्लाही, (नेपाल)
प्रदेश नं. २

पत्र संख्या : ०७५/०७६
चलानी नं. : २९९३

श्री प्रमुख ज्यू
युनिसेफ फिल्ड कार्यालय, जनकपुर
जनकपुर, धनुषा



मिति : २०७६/०९/२६

विषय : **WASH र ASWA-II** कार्यक्रमको पहिलो र दोस्रो चरणको रकम फछ्यौट गर्ने सम्बन्धमा ।

महोदय,


उपरोक्त सम्बन्धमा युनिसेफ नेपाल र मलंगवा नगरपालिका बीच भएको सम्झौता **WASH र ASWA - II** कार्यक्रम अन्तर्गतको पहिलो किस्ताको जम्मा रकम रु ४,४४,२५०/- मध्ये रकम रु २४६७५०/- खर्च भएको र बाकी रकम रु १,९५,५००/- रहेको र दोस्रो किस्ताको जम्मा रकम रु १३,७२,६५०/- मध्ये रकम रु १०७०७८०/- खर्च भैसकेको र बाकी रकम रु ३०९८७०/- रहेको र संयुक्तमा जम्मा बाकी रकम रु ४,९७,३७०/- युनिसेफ नेपाललाई फिर्ता गर्न साथ फछ्यौट गर्ने ब्योहोरा अनुरोध गर्दछु ।

संलग्न कागजातहरु :

१. फेस फारम
२. खर्चको विवरण
३. विस्तृत बजेट विवरण

वोधार्थ

श्याम कुमार साह खानेपानी तथा सरसफाई संयोजक


होमनाथ सुवेदी
प्रमुख प्रशासकीय अधिकृत
मलंगवा नगरपालिका, सर्लाही

Funding Authorization and Certificate of Expenditures

UN Agency: UNICEF

Date:

Country: Nepal
 Programme Code & Title: WASH Support
 Project Code & Title: Accelerating Sanitation and Water for All (ASWA-I) And WASH
 Responsible Officer(s): Horn Nath Subedi
 Implementing Partner: Matangya Municipality, sarahi

Type of Request:
☒ Direct Cash Transfer (DCT)
☐ Reimbursement
☐ Direct Payment

Currency: NRS

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNICEF, UNDP, UNFPA and WFP	Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorized Amount	Outstanding Authorized Amount
		DDMMYY A	DDMMYY B	DDMMYY C	D - A - C	Sep 2018-December E	Sep 2018-December 2018 F	G = D + F
Output 5.2 Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions	5.2	1,372,650	10,70,780		3,01,870			
Output 5.2.1 Support WASHCCs For ODF and Sustainable Use of Toilets at Household level Involving Gender, Disability, DDR And CCA Aspects on local government	5.2.1	4,44,250	2,48,750		195,500			
Total		18,16,900	1,319,530.00		497,370			

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- ☐ The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- ☐ The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made

Date Submitted: 9-May-19

Name & Signature:

Horn Nath Subedi

Title: Chief Administrative Officer

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.
 FOR AGENCY USE ONLY.

FOR ALL AGENCIES

Approved by: _____

Name: _____

Title: _____

Date: _____

FOR UNICEF USE ONLY

Account Charges

Cash Transfer Reference: CRO ref. no., Voucher ref. no.

GL codes:

Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
Total	0

Liquidation Information

DCT Reference: CRO ref. no., Liquidation ref. no.

DCT Amount: 0

Less: Liquidation Amount 0

Balance 0

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New Funding Release

Activity 1

Activity 2

Total

Detail budget Plan for First installment (June-September 2018)

Programme period : June-September 2018

Achieved Result:

Program Duration: June-September 2018

Name of the Palika: Malangwa Municipality, Sarlahi

Working areas 10 ward focus Areas

S.N.	Activities	Budget released from UNICEF	Expenditures	Balance	Palika's budget	Remarks
क.सं	क्रियाकलाप	युनिसेफबाट निकास भएको बजेट	हालसम्मको खर्च	मौज्दात	पालिकाको तर्फबाट खर्च भएको बजेट	कैफियत (सबै क्रियाकलापहरूको समीक्षा डकुमेन्टहरू प्रतिवेदनमा संलग्न गर्नुहोस् !)
Output 5.2	Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable					
Output 5.2.1	Support WASH CGs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects to Palikas.					
Activity 5.2.1.1	Support for Monthly Review and Planning Meeting of Palika MWASHCC and Ward Ward WASHCC					
	Palika level MWASHCC meetin	50,000	0	50,000.00	-	
	Ward WASHCC meeting	50,000	0	50,000.00	-	
	Total cost of item# 1.3	100,000.00	-	100,000.00	-	
Activity 5.2.1.4	Behavior change campaign through triggering					Attach copies of the BCC materials and items that distributed to the triggers
A	Social mobilization	150,000.00	150,000.00		-	Door to Door visit, Morning and evening gasti and patrolling, data collection and Campaign in This Period
B	Triggering materials for volunteer (Whistle, Touch light, wind sheet jacket, pen diary,)	750.00	-	750.00		
		150,750.00	150,000.00	750.00		
Activity 5.2.1.5	Joining monitoring by the assigned team at Palika and WARD level					
A	Monitoring by M WASHCC	-	-		-	
B	Monitoring by DWASHCC M WASHCC (CDO, DE, DWASHCC Chair, Police Chief)	75,000.00	-		-	
	Transportation and logistic management					

मालंगवा नगरपालिका

आयोजना प्रमुखको कार्यालय
समावेशी विकास
समावेशी विकास

	Total cost of Item# 1.5	75,000.00	-	75,000.00	-	-
Activity 5.2.1.6	Technical support					
	Technical support for WASH Resource center coordinator	118,500.00	98,750.00	19,750.00	-	For The wash Coordinator Salary for Three Month for To Mobilized volunteer And Make Action Plan For Campaign
	Total cost of Item# 2.3	118,500.00	98,750.00	19,750.00	-	
	ODF declaration ceremony of the Palika				-	
	Total cost of Item# 2.3	-	-	-	-	
	Total of output no. 5.2.1					
Output 5.2.4	Support to capacitate, formulate and implement total sanitation plan considering learning from SLTS approach (part of WASH plan) including in urban					
	Total of item # 2.4.1					
Activity 5.2.4.2	Formation/reformation of ward WASH CCs and development of ward level plan of action	#REF!	-	#REF!	#REF!	
	Total of output no. 5.2.4	444,250.00	248,750.00	195,500.00		
	Grand Total					

उत्तराखण्ड अधिकार

आरोग्य और परिवार कल्याण
संभाग
श्री गंगोत्री, देहरादून

WASH SUPPORT Narrative Report

Malangwa municipality

Malangwa municipality																	
S. No	Planned Activities/Targets (निर्धारित लक्ष्य)	# Targets (लक्ष्य)	Achieved number	Achievements												Major achievements (मुख्य उपलब्धि) नेपालीमा लेख्न पनि सकिनेछ ।	
				Beneficiaries						Total							
				Female			Male										
				Dalit	others	Muslim	Brahman/C hetri	Dalit	others	Muslim	Brahman/C hetri	Dalit	others	Muslim	Brahman/C hetri		Grand Total
1	Municipal level MMASHCC Meeting	4															
2	Reward and special support to ultra poor families (Community latrine household latrine)																
3	Mason Mobilization for toilet reconstruction/maintenance/co instruction (One day orientation on OGD and Resilience toilet)																
4	wash coordinator and social mobilization	6	6	0	0	0	0	0	0	5	1	0	0	0	5	1	0
5	Printing of BCC materials (Types of toilet, Why toilet)	0	0														6
6	Door to door visit, sanitation guest by ward committee including police (Cost for Kjaia/Khanna and transportation)	20	10/300H H-s)														0
7	Technical support	4	5	700	1000	825	300	1000	2400	875	1000	1700	3400	1700	1300	8100	घर गर्दै टोल को घर घरमा गई सरसफाईको खाट छुट्टी बेलाहरूको बारेमा समेतको जागरण गराउने कार्य गर्ने र सरसफाई अभियान मा सहिने कार्य गर्ने ।
8	ODF declaration ceremony cost for wards	10	4														
9	Formation/reformation of ward WASH CCs and development of ward level plan of action	4	8	16	32	0	0	32	180	8	8	48	212	8	8	276	पञ्चा स्तरिय क्षात्रपाली सरसफाई समिति स्थापना गरिने गरिने कार्य गर्ने र कार्य योजना बनाउने र अभियान संचालन गर्ने
10	Planning workshop at Palika level (Board members, ward members, WASH stakeholders, Political Party leaders)	4	0														
	Total number of toilet constructed during this period		222	10	20	10	5	30	125	12	10	40	145	22	15	222	क्षात्रपाली ताल सरसफाई अभियान संचालन गरिने गरिने कार्य गर्ने र कार्य गर्ने अभियान संचालन गर्ने ।
	Total wards of the Palika	1	1														
	ODF declared wards	10	4														
	Total																

Prepared By

Checked By

Approved By

मालङ्गा नगरपालिका
नगर कार्यपालिका
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Detail budget Plan for First Installment (September-December 2018)
Programme period : September 2018 to February 2019

Achieved Result:

- # Municipal WASHCC reformed and functional
- # Formed/reformed 4 Ward WASHCCs and functional
- # Developed and implemented of Palika's and ward's plan of action
- # Selected and mobilized 5 volunteers for sanitation campaign
- # mobilized for household toilet construction.
- # 1200 people enhanced skills on hand washing with soap.
- # 654 constructed household toilet and used.



Program Duration: September- December 2018

Name of the Palika: Malangwa Municipality, Sarlahi

Working areas: 5/6 ward focus Areas

S.N.	Activities	Budget released from UNICEF	Expenditures	Balance	Palika's budget	Remarks
क.सं	क्रियाकलाप	युनिसेफबाट निकाला भएको बजेट	हालसम्मको खर्च	मौज्दाता	पालिकाको तर्फबाट खर्च भएको बजेट	कैफियत (सबै क्रियाकलापहरूको समीक्षा र कुनै गल्ती नभएको प्रतिक्रिया सँगसँगै गर्नुहोस्)
Output 5.2	Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions					
Output 5.2.1	Support WASH CCs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects to Palikas.					
Activity 5.2.1.1	Support for Monthly Review and Planning Meeting of Palika MWASHCC and Ward Ward WASHCC					
	Palika level MWASHCC meeting	28,000	33000	(5,000.00)		M-wash-cc formation and meeting conducted
	Ward WASHCC meeting	126,000	124500	1,500.00		W-wash-cc formation and meeting conducted
	Total cost of Item# 1.3	154,000.00	157,500.00	(3,500.00)		
Activity 5.2.1.2	Reward and special support to ultra poor families (Community latrine household latrine)					
	Support to ultra families (Construction materials)	300,000.00	-	300,000.00		provided sit ring pipe and cement to ultra poor family
		300,000.00	-	300,000.00		
Activity 5.2.1.3	Mason Mobilization for toilet reconstruction/maintenance/construction (One day orientation on CGD and Resilience toilet)					
		27,200.00	25,420.00	1,780.00		One day trigger Training And handwashing day Ward Toilet Day Celebrated In This Activity Amount
Activity 5.2.1.4	Behavior change campaign through triggering					
A	Volunteer mobilization	200,000.00	200,000.00			Door to door visit, Morning evening gasti and patrolling data collection and

(Signature)
सहायक आयुक्त

B	Printing of BCC materials (Types of toilet, Why toilet) and media mobilization	60,000.00	66,660.00	(6,660.00)	-	printed odf banner and rules and rulation and many more
C	Media mobilization and triggering activities (Meeting and dissemination)	-	14,000.00	(14,000.00)	-	mobilized patrakar and nagrisamag Fm media in campaign
D	Door to door visit, sanitation gasti by ward committee including police (Cost for Kijala/Khana and transportation)	72,000.00	60,000.00	12,000.00	-	(3 ward member/ward chair/sanitation activist chair and 2 police-one group). Two groups will be mobilized. And short time trigger mobilized
E	Triggering materials for volunteer (Whistle, Torch light, wind sheet jacket, pen diary,)	11,650.00	11,600.00	50.00	-	provided big torch and Heavy Light and dairy
F	Triggering materials for for the community level activities (Tika, reward materials like soap, toilet brush, teeth brush, Teeeka, cloth for flag...)	50,000.00	-	50,000.00	-	Please attached photographs/copies of the BCC materials.
G	Technical support	-	20,000.00	-	-	Milking With Tampoo in all Ward of malangwa Municipality (Tampoo Bhada And Nasta)
Activity 5.2.1.5	Joining monitoring by the assigned team at Palika and WARD level	393,650.00	372,260.00	21,390.00	-	
A	Monitoring by M WASHCC	6,400.00	6,000.00	400.00	-	D-wash-cc joint monitoring M-wash-cc and W-wash-cc and trigger Pre monitoring
B	Monitoring by DWASHCC (CDO, DE, DWASHCC Chair, Police Chief)	6,400.00	6,000.00	400.00	-	D-wash-cc joint monitoring M-wash-cc and W-wash-cc and trigger Pre monitoring
	Transportation and logistic management	8,000.00	8,000.00	-	-	Provided nasta And bhata for Khanepani office Technical
Activity 5.2.1.6	Total cost of Item# 1.5	20,800.00	20,000.00	800.00	-	
	Technical support	-	-	-	-	
	Cost for focal person (Communication and fuel)	12,000.00	-	-	-	Focal person visit to ward formation and re formation w_wash-cc and gasti
	Total cost of Item# 2.3	12,000.00	-	12,000.00	-	
	ODF declaration ceremony cost for ward (for community milking and night campion visual program...others)	300,000.00	320,600.00	(20,600.00)	-	ODF declaration ceromany dosala bhatta nasta kahla praman patra
	ODF declaration ceremony of the Palika	-	-	-	-	
	Total cost of Item# 2.3	300,000.00	320,600.00	(20,600.00)	-	
	Total of output no. 5.2.1	-	-	-	-	
Output 5.2.4	Support to capacitate, formulate and implement total sanitation plan considering learning from SLTS approach (part of WASH plan) including in urban areas in 25 local governments to Balaahial Rural Municipality.	-	-	-	-	
Activity 5.2.4.1	Household data collection and report development	-	-	-	-	
	Household survey form printing (200 sheex20 Row=400 families) Including disability, community and Institution	-	-	-	-	Done by BUAM
	Total of Item # 2.4.1	-	-	-	-	
Activity 5.2.4.2	Formation/reformation of ward WASH CCs and development of ward level plan of action	-	-	-	-	



Deputy Commissioner
 Kathmandu

Activity 5.2.4.3	resource person, stationary, sanitation material, communication coordination, projector	165,000.00	175,000.00	(10,000.00)		# Nasta, Khanna # gadi, Bhadda # Shakti # video showing # patrolling with car and jeep # day and night campaign with police
	Total of output no. 5.2.4	165,000.00	175,000.00	(10,000.00)	-	
	Grand Total	1,372,650.00	1,074,780.00	301,870.00		



GOVERNMENT OF INDIA

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Accelerating Sanitation and Water for All (ASWA-II)

Narrative Report

Malangwa municipality

S. No	Planned Activities/Targets (क्रियाकलापहरू)	# Targets (संख्या)	Achieved number	Achievements												Major achievements (मुख्य उपलब्धि) नेपालीमा लेख्न पनि सकिनेछ ।		
				Female						Male							Total	
				Dalit	others	Muslim	Brahm/C hhetri	Dalit	others	Muslim	Brahm/C hhetri	Dalit	others	Muslim	Brahm/C hhetri			
1	Municipal level MMASHCC Meeting	4	4	10	20	4	0	12	68	24	12	22	88	28	12	150	गर स्तरीय भागिनेपनी सरसफाई तथा स्वास्थ्य क्षेत्रमा गठन गर्ने र समर्थन गर्ने	
	Ward WASH CC meeting	12	16	24	38	12	12	58	308	12	12	82	300	24	24	476	यस स्तरीय भागिनेपनी सरसफाई तथा स्वास्थ्य क्षेत्रमा गठिनेपनीको पक्ष गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
2	Reward and special support to ultra poor families (Community latrine household latrine)	4	4	8	3	0	0	28	4	0	0	36	7	0	0	43	अतिरिक्त समर्थन र विशेष गरी स्वास्थ्य क्षेत्रमा गठिनेपनीको पक्ष गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
3	one day Trigger training	5	5	0	0	0	0	0	17	1	0	0	17	1	0	18	प्रशिक्षणलाई साई एक दिनै लक्षित गर्य जानकारी उपराजे गर्ने र समर्थन गर्ने	
4	Volunteer mobilization	5	5	0	0	0	0	0	4	1	0	0	4	1	0	5	अतिरिक्त संस्थान गर्ने दिन र गरर गठिनेपनीको पक्ष गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
5	Printing of BCC materials (Types of toilet, Why toilet)	100	80													80	अतिरिक्त सामग्रीको प्रसारणलाई गठिनेपनीको पक्ष गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
6	Door to door visit, sanitation gasit by ward committee including police (Cost for Kijala/Khana and transportation)	20	32(300Hhs)	700	1500	825	300	1000	3400	875	1000	1700	4900	1700	1300	9600	गर गाउँ देस को घर घरमा गई सरसफाईको बारेमा जानकारी गराउने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
7	Technical support	4	5															
8	ODF declaration ceremony cost for wards	6	6															
9	Formation/reformation of ward WASH CCs and development of ward level plan of action	4	8	16	32	0	0	32	230	8	8	48	262	8	8	326	यस स्तरीय भागिनेपनी सरसफाई तथा स्वास्थ्य क्षेत्रमा गठिनेपनी गठन गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
10	Planning workshop at Palika level (Board members, ward members, WASH stakeholders, Political Party leaders)	4	0															
	Total number of toilet constructed during this period		654	26	40	30	5	242	261	50	25	257	301	55	30	654	सडकको लागि सरसफाई तथा भागिनेपनीको पक्ष गर्ने र समर्थन गर्ने र समर्थन गर्ने र समर्थन गर्ने	
	Total wards of the Palika	1	1															
	ODF declared wards	10	10															
	Total																	

Prepared By

Checked By

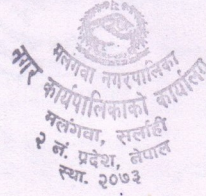
Approved By



मलंगवा नगरपालिका
नगर कार्यपालिको कार्यालय
मलंगवा, सर्लाही
२ नं. प्रदेश, नेपाल

प.सं. ०७५१०७६

च.नं. १०३०



मिति २०७५।१०।११

विषय : खुल्ला दिसा मुक्त नगर घोषण सम्बन्धमा ।

श्री जिल्ला सरसफाई तथा खानेपानी स्वच्छता समन्वय समिति(D WASH CC)
सर्लाही ।

उपरोक्त सम्बन्धमा मलंगवा नगरपालिका नगरस्तरिय खानेपानी तथा स्वच्छता समन्वय समितिको मिति २०७५।१०।१० गतेमा वसेको बैठकको निर्णयानुसार मलंगवा नगरपालिका लाई तपसिलका मिति, समय र स्थानमा खुल्ला दिसा मुक्त नगर घोषणाका गर्नका लागि श्री (D WASH CC) सर्लाहीमा अनुरोध गर्ने भनि निर्णय भएकोले निर्णय प्रतिलिपि यसै साथ संलग्न गरी पठाएको व्यहोरा अनुरोध छ ।

तपसिल

मिति : २०७५।१०।१४ गते ।

समय : विहान ११.०० वजे ।

स्थान : उद्योग वाणिज्य संघ मलंगवा ढ ।

७५५
शाखा अधिकृत



नेपाल सरकार
मलंगवा नगरपालिका
नगर कार्यपालिकाको कार्यालय
सर्लाही

प.सं. ०७५/०७६

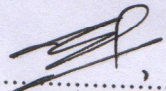
च.नं. १६९

मिति : २०७५/०५/२५

विषय : रकम निकासी गरिदिने बारे ।

श्री युनिसेफ नेपाल
युनिसेफ फिल्ड कार्यालय, भरतपुर

प्रस्तुत विषयमा युनिसेफ फिल्ड कार्यालय भरतपुर तथा मलंगवा नगरपालिकासँगको साभेदारीमा संचालन हुने सन् २०१८ को खानेपानी, सरसफाई तथा स्वच्छता, (रु १३,७२,६५०/-) वालसंरक्षण (रु १५,०००,००/-) सम्बन्धी कार्यक्रम संचालनका लागि फेस फारममा उल्लेख भएबमोजिमको जम्मा रकम रु २८,७२,६५०/- (अक्षेरुपी रु अठ्ठाइस लाख बहत्तर हजार छ सय पचास मात्र) निकासीका लागि हार्दिक अनुरोध छ साथै फेसफर्म र योजनाको बिस्तृत विवरण यसै पत्रसाथ उल्लेख गरी पठाइएको ब्यहोरा अनुरोध छ ।


प्रमुख प्रशासकिय अधिकृत
प्रमुख प्रशासकिय अधिकृत



मलंगवा नगरपालिका

नगर कार्यपालिकाको कार्यालय

मलंगवा, सर्लाही

२ नं. प्रदेश, नेपाल

प.सं. ०७५।०७६

च.नं. १८२

मिति : २०७५।०५।२६

विषय : सम्पर्क व्यक्ति तोकिएको बारे ।

श्री राजकुमार अधिकारी

मलंगवा नगर कार्यपालिका कार्यालय

उपरोक्त सम्बन्धमा मलंगवा नगरपालिकाको युनिसेफको कार्यक्रमको संयोजन तथा समन्वय सहकार्य तथा सहजीकरणको लागि तपाईं लाई सम्पर्क व्यक्ति तोकिएको व्यहोरा जानकारी गरिन्छ ।

सम्पर्क व्यक्तिको मो.नं. ९८५४०३६८९१

ईमेल ठेगाना : rajkumaradhikari2010@gmail.com

बोधार्थ

श्री युनिसेफ

फिल्ड कार्यालय, भरतपुर

होमनाथ सुवेदी

प्रमुख प्रशासकीय अधिकृत

:

कार्यालय : मलंगवा नगरपालिका वडा नं.३, फोन नं./फ्याक्स नं. ०४६ ५२०१७५,

ईमेल ठेगाना : info@malangawamun.gov.np / website www.malangawamun.gov.np

facebook : www.facebook.com/malangwamun

Funding Authorization and Certificate of Expenditures

UN Agency: UNICEF

Date:

11-Sep-18

Country: Nepal

Programme Code & Title:

WASH Support

Project Code & Title:

Accelerating Sanitation and Water for All (ASWA-II), Child Protection and GBV prevention

Responsible Officer(s):

Homnath Subedi

Implementing Partner:

Malangawa Municipality, Sarlahi

Type of Request:

☒ Direct Cash Transfer (DCT)

☐ Reimbursement

☐ Direct Payment

Currency: NRs

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNICEF, UNDP, UNFPA and WFP	Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorized Amount	Outstanding Authorized Amount
		DD/MM/YY A	DD/MM/YY B	DD/MM/YY C	D = A - C	Sep 2018-December 2018 E	Sep 2018-December 2018 F	G = D + F
Output 5.2	5.2					1272,650.00 15,66,000.00 1372,650.00		
Output 4.1	(Child protection System Strengthening) Legislation, Plan and Budget	4.1				1,500,000.00		
Total						2,872,650.00		

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- ☐ The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- ☐ The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be

Date Submitted: 11-Sep-18

Name & Signature: Homnath Subedi

Title:

Chief Administrative Officer

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY.

Approved by:	FOR ALL AGENCIES
Name:	
Title:	
Date:	

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
Cash Transfer Reference:	DCT Reference:
CRA ref. no., Voucher ref. no.	CRA ref. no., Liquidation ref. no.
GL codes:	DCT Amount
Training	Less:
Travel	Liquidation
Meetings & Cor	Amount
Other Cash Tra	
Total	Balance

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	0
Activity 2	0
Total	0

S.N.	Activities	Unit	Quantity	Monthly /Days	Unit Rate	Total Amount NPR	UNICEF Contribution	Palika Contribution	Remarks
Output 5.2	Improved sanitation and hygiene behaviors of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions								
Output 5.2.1	Support WASH CCs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects to Palikas.								
Activity 5.2.1.1	Support for Monthly Review and Planning Meeting of Palika WASHCC and Ward WASHCC								
	Participant tea and Snacks (Palika WASHCC)	Persons	35	4	200.00	28,000.00	28,000.00		
	Participant tea and Snacks (Ward WASHCC) (21 Participants X 10 wards X 4 time meeting (60 meetings))	Persons	21	40	150.00	126,000.00	126,000.00		
	Total cost of Item# 1.3					154,000.00	154,000.00		(4 meeting in 1 ward)
Activity 5.2.1.2	Review and special support to ultra poor families (Community latrine household latrine)								
	Support to ultra families (Construction materials)	Lumsum	1	1	1,500,000.00	1,500,000.00	300,000.00	1,200,000.00	(The budget figures depends on the sanitation targets)
Activity 5.2.1.3	Mason Mechanization for toilet reconstruction (One day off-shoot on CGD and Resilience toilet)								
	Mason/Participants (from one ward)	Person	20	1	1,000	20,000.00			
	Transportation for Resource Person	Person	2	1	1,800	3,200.00			
	Tea and Khala	Person	23	1	1,000	4,600.00			
	Sub total for one event	Event	1	1	200	27,200.00			
	Total for 2 events					27,200.00			
Activity 5.2.1.4	Behavior change campaign through triggering								
A	Volunteer mobilization	Volunteer	5	4	10,000	200,000.00	200,000.00		
B	Printing of BCC materials (Types of toilet, Why toilet)	Flex	150	1	400.00	60,000.00	60,000.00		Door to door visit, Morning evening guest and mobilization
C	Door to door visit, sanitation guest by ward committee including police (Cost for Kaja/Khana and transportation)	Person	6	20	600.00	72,000.00	72,000.00		(3X4 fit flex with burning)
D	Triggering materials for volunteer (Whistle, Torch light, wind sheet jacket, pen diary,)	Person	5	1	2,330.00	11,650.00	11,650.00		(3 ward member/ward chair/sanitation activist chair and 2 police-one group). Two groups will be mobilized.
E	Triggering materials for the community level activities (Tika, reward materials like soap, toilet brush, teeth brush, Teeka, cloth for flag...)	Wards	10	1	5,000.00	50,000.00	50,000.00		
Activity 5.2.1.5	Joint monitoring by the assigned team at Palika and Ward level								
A	Monitoring by RM WASHCC	Persons	4	1	1,600.00	6,400.00	6,400.00		
B	Monitoring by DWASHCC (CDO, DE, DWASHCC Chair, Police Chief)	Persons	4	1	1,600.00	6,400.00	6,400.00		
	Transportation and logistic management	Persons	8	1	1,000.00	8,000.00	8,000.00		
	Total cost of Item# 1.5					20,800.00	20,800.00		
Activity 5.2.1.6	Technical support								
	Cost for focal person (Communication and fuel)	Persons	1	4	3,000.00	12,000.00	12,000.00		Additional cost for being focal person
	ODF declaration ceremony cost for ward	Ward	6	1	50,000.00	300,000.00	300,000.00		Additional cost for being focal person
	ODF declaration ceremony of the Palika	Palika	1	1					Additional cost for being focal person

	Total cost of items 2.3					000.00	300,000.00	-
	Total of output no. 5.2.1					2,897,650.00	1,207,650.00	1,200,000.00
Output 5.2.4 Balantbal Rural Municipality.	Support to capacitate, formulate and implement total sanitation plan considering learning from SLT's approach (part of WASH plan) including In urban areas in 26 local governments to Balantbal Rural Municipality.							
Activity 5.2.4.1	Household data collection and report development							
	Household survey form printing (200 sheetX20 Row=400 families) Including disability, community and Institution Household data collection	Page	250	10	5.00			- Done by BLAM
	Tabulation, analysis of collected information and report preparation	Hrs	3,500	1	20.00			-
	Data collection form community and intuitions	LS	1	1				-
	Support to the IT Officer for data entry	LS	26	1	100.00			-
	Total of item # 2.4.1	LS	1,000	1	10.00			-
Activity 5.2.4.2	Formulate, formulation of ward WASH CE and development of ward level PWS section							
	Participants tea and Snacks	Persons	30	1	200.00	6,000.00	6,000.00	-
	Distribution of sanitiation materials (Toilet brush and herpic)	Persns	30	1	300.00	9,000.00	9,000.00	-
	Stationery cost	LS	30	1	50.00	1,500.00	1,500.00	-
	Sub total of 1 ward					16,500.00	16,500.00	-
	Total cost ofwards	Wards	10	1	16,500.00	165,000.00	165,000.00	-
Activity 5.2.4.3	Resource Persons fee							
	Resource Person's fee	Persns	4	1	1,600.00	6,400.00	6,400.00	# Sharing findings of baseline household survey,
	Training materials	Persns	30	1	50.00	1,500.00	1,500.00	# Make working strategies
	Transportation cost for participants (Distribute sanitiation materials; Herpic, toilet brush, soap, odonil)	Event	1	1	2,000.00	2,000.00	2,000.00	# Make plan of action for 4 months,
	Generator/projector/Hall cost	Participant	30	1	600.00	18,000.00	18,000.00	# Commitment from Palika
	Tee and Khala	Peck	1	1	2,000.00	2,000.00	2,000.00	# Discussion on 3 ester approach
	Communication and coordination	Particpatn	35	1	200.00	7,000.00	7,000.00	# Formation of Palika level WASHCC
	Total cost of Item# 2.1	LS	1	1	500.00	500.00	500.00	Palika will manage
	Total of output no. 5.2.4					31,000.00	31,000.00	
	Grand Total					196,000.00	165,000.00	
						2,893,650.00	1,372,650.00	1,251,000.00

Yours sincerely,

FC No:

PRQ No: 20069623

Sunder Kumar Lama
OIC
UNICEF, Bharatpur Zone Office

Name: _____
Date: _____
Signature: _____
Official stamp: _____

CC: Bodh Narayan Shrestha, CWZO

0	4	0	7	2	0	1	8
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444 250.00

8/11/18

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नेपाल सरकार
मलंगवा नगरपालिका
नगर कार्यपालिकाको कार्यालय
सर्लाही

प.सं. ०७५/०७६
च.नं. १६९

मिति : २०७५/०५/२५

विषय : रकम निकास गरिदिने बारे ।

श्री युनिसेफ नेपाल
युनिसेफ फिल्ड कार्यालय, भरतपुर

13/09/2018
A. Dahal
CG :-
412

प्रस्तुत विषयमा युनिसेफ फिल्ड कार्यालय भरतपुर तथा मलंगवा नगरपालिकासँगको साभेदारीमा संचालन हुने सन् २०१८ को खानेपानी, सरसफाई तथा स्वच्छता, (रु १३,७२,६५०/-) बालसंरक्षण (रु १५,०००,००/-) सम्बन्धी कार्यक्रम संचालनका लागि फेस फारममा उल्लेख भएबमोजिमको जम्मा रकम रु २८,७२,६५०/- (अक्षरूपी रु अठ्ठाइस लाख बहत्तर हजार छ सय पचास मात्र) निकासका लागि हार्दिक अनुरोध छ साथै फेसफर्म र योजनाको विस्तृत विवरण यसै पत्रसाथ उल्लेख गरी पठाइएको व्यहोरा अनुरोध छ ।

प्रमुख प्रशासकिय अधिकृत

Dear Badi ji,
Please review to ensure
proper document- and
agreement and your review
to process.

certify to release

NR 15,000,000/-

CP 4.1

Ad-
13/09/2018

Certified to release
Rs. 1372,650 for WASH
program.

13/09/2018

United Nations Children's Fund
Center and Western Zone Office
P.O. Box 70
Sajha Bus Park Chowk, Bharatpur.

Telephone 056-532329
056-532330
Facsimile 056-524350
www.unicef.org Nepal 0977

Chief Executive Officer
Malangwa Municipality
Malangwa, Sariahi

6-Jul-18

UNICEF Reimbursement

Dear Sir,

This is in reference to your letter 532 dated 2074.12.04 requesting to release fund for WASH related activities. We have reviewed your request and detailed budget proposal and found those as per jointly signed agreement. Hence, we have issued a cheque # 10261631 for the same request.

Please note that all accounting for funds released must be made strictly against the activity and the budget lines as stated below.

Please find enclosed two cheque # 10261631	Dated: 04.07.2018	for NRs.	444,250.00
Partner's name	Malangwa Municipality		
Amount released	Rs. 444,250.00		
Program/Project Title:	WASH Program		
Description of Project/Activities:	ODF activities		
Date of project/activities:	From: July 2018	To: September 2018	

Details of UNICEF agreed support

Program: WASH						
Serial Number	Program Activities	Implementation Months			Total amount in Nrs.	Remarks
		July	Aug	Sept		
5.2	ODF and Sustainable use of toilets	X	X	X	444,250.00	
Total 5.2:					444,250.00	

* A more detailed budget is attached (yes).

Please be reminded that through accepting this assistance from UNICEF, you are required to prepare two reports within 6 months of receiving the advance.

1. A narrative activity progress report which provides details on the implementation of the planned activities, constraints, outcomes and progress towards the achievement of planned objectives.
2. A financial report that contains:
 - (a) a cover note indicating performance against planned budgets and explaining any adjustments that have been made
 - (b) a statement of expenditures (SOE) of each budget line item
 - (c) internal audit report duly signed by auditors

UNICEF will not release additional funds unless at least 60% of this cash advance has been properly liquidated and no funds are outstanding more than 6 months.

27-Sep-2018

Malangawa Nagarpalika
Malangawa

Unicef Direct Cash Transmittal Advice

Dear Sir / Madam

This is reference to your letter#169, dated 25.05.2075 B.S. regarding fund release request for implementing improved sanitation and hygiene behaviours and Child Protection system strengthening. We have reviewed your request and detailed budget proposal and found them as per signed Letter of Agreement.

Please note that all accounting for funds released must be made strictly against the activity and the budget lines as stated below.

Enclosed check no: 2872650

Check Date: 18/09/2018

Partners name: Malangawa Nagarpalika

Amount released: NPR2872650

Programme/Project Title: Wash and Child Protection

Description of Project/Activities: Support ODF and Total Sanitation Plan and Institutional Capacity building and policy formulation

Date of project/activities: September - December 2018

Details of Unicef agreed support

Programme: WASH							
Serial Number	Programme activities					Total amount	Remarks
		Sep	Oct	Nov	Dec		
5.2	Sanitation and Hygiene	X	X	X	X	1207650	
5.2.4	Total Sanitation	X	X	X	X	165000	
4.1	Institutional capacity Child Protection	X	X	X	X	1500000	
Total						2872650	

United Nations Children's Fund

UN House

P.O. Box 1187

Kathmandu, Nepal

Telephone: 977-1-5523200

Fax: 977-1-5527280 / 5535395

Email: kathmandu@unicef.org

www.unicef.org/nepal

Child Friendly Local Government (CFLG)
 Mayor's Office, Ward Office, Panchayat
 Office, Gram Panchayat, etc.

Rt. ref.	Activities Description	Breakdown		Total (Rs.)	Financial budget		Expected result
		Item	Unit		UNICEF	WSSOI	
Output	5.2 Improved sanitation and hygiene behaviour of community and sector stakeholders have enhanced capacity to provide access to safe and sustainable sanitation and hygiene facilities at households and institutions						
5.2.1	Support WASH CCs for ODF and sustainable use of toilets at household level incorporating gender, disability, DRR and CCA aspects in all Local Governments						
5.2.1.1	WASH CC formation/formation at Municipal and Ward level	Trainers	50 persons	5,000.00	5,000.00		On rural action and strategy spread by all stakeholders at district level
		Stationery	50 sets	2,500.00	2,500.00		
		Orientation material	1 set	1,000.00	1,000.00		
		Resource person from Municipality	1 Person	1,500.00	1,500.00		
		Cost for 1 week		10,000.00	10,000.00		
		Sub-total	10	100,000.00	100,000.00		
	Mobilization of local youth teams (Local citizen groups)						
5.2.1.3	Social mobilization	Trainers for Engineers	5 persons	150,000.00	150,000.00		Put social pressure to stop C&A build WASH toilets
		Material (T-shirt, vest & other)	5 sets	750.00	750.00		
		Sub-total	5	150,750.00	150,750.00		
5.2.1.4	Ultra poor support	Disburse pamphlet set to identified ultra poor	500 sets	750,000.00	750,000.00		Enhance toilet construction with 12,500.00 supported from respective wards
		Transportation to rural communities	1 vehicle	25,000.00			
		Sub-total	501	775,000.00	775,000.00		
5.2.1.5	Technical support & human resource mobilization						
	HR support and mobilization						Disburse information cards to ODF within agreed timeline
		Personnel	1 person	3,000.00	3,000.00		
		Communication & transportation	1 person	24,000.00	24,000.00		Data collection, dissemination and reporting on time
		Sub-total	2	27,000.00	27,000.00		
5.2.1.6	Monitoring from WASHCC team (WASHCC Chair, Member Secretary, Health, ODO, Security, CCA, Food Person)						
		DSA for joint monitoring team	5 persons	75,000.00	75,000.00		Data collection, dissemination and reporting on time
		Program focal person at least one month in one team will participate in the joint monitoring					
		The will be formed on "tailored day, efficient member" basis event!					
		Sub-total	5	75,000.00	75,000.00		
		Grand Total		1,200,750.00	1,200,750.00		

INDEX

110

Type of Request:

☒ Direct Cash Transfer (DCT)

☐ Reimbursement

☐ Direct Payment

REPORTING

REQUESTS / AUTHORIZATIONS

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- ☐ The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- ☐ The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with it.

2,875,50.00 5872650.00 1,500,000.00

Chief Administrative Officer

* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the

FOR UNICEF USE ONLY

FOR UNICEF USE ONLY

FOR UNFPA USE ONLY

Liquidation Information

Pratt Release

DCI Reference:

ref. no.	CRQ ref. no., Liquidation ref. no.

—

DCJ Amount

2

Less:

Liquidity

00

0	Balance
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